



CSIR- CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY
 (Council of Scientific and Industrial Research)
 Uppal Road, Habsiguda, Hyderabad - 500 007, Telangana.
 Website: <https://www.ccm.b.res.in>



Advertisement No. 03/2025

A unique opportunity to be a part of Research in Science & Technology
 “CSIR strives to have a workforce which reflects gender balance and women candidates are encouraged to apply”

Starting Date for Submission of Online Application including payment of application fee	29.10.2025 (from 11:00 AM)
Last Date of Receipt/Submission of Online Application including payment of application fee	20.11.2025 (upto 11:59 PM)
Last Date for submission of hardcopy of applications	28.11.2025

CSIR-Centre for Cellular and Molecular Biology, Hyderabad (CSIR-CCMB) is a premier Research Institute under the aegis of Council of Scientific & Industrial Research (CSIR), an autonomous body under the Ministry of Science & Technology, Government of India. It is a leading research organization in frontier areas of modern biology and involved in conducting high quality basic research and training in multidisciplinary areas of modern biology and to seeking potential applications of the work.

Applications are invited from enthusiastic, young and dynamic Indian researchers having excellent academic record and proven scientific achievements along with requisite experience and a high degree of motivation and desire to take up research as a career in the field of cell and molecular biology to fill up the vacancy of following posts of scientists as per the details given below:

Name of the Post	No. of Posts & Reservation status	Pay Matrix Level	Total Emoluments* (approx.)	Upper Age Limit** (As on last date of receipt of online applications)
Senior Scientist	01 post [UR-01]	Level-12	Rs.1,59,520/-	37 years
Scientist	03 posts [UR-01, OBC (PwBD-HH) (Backlog)-01 & ST (Backlog)-01]	Level-11	Rs.1,38,652/-	32 years



*Total approximate emoluments on minimum of scale including admissible allowances.

** Age relaxation wherever applicable shall be granted as per CSIR/GoI guidelines

Abbreviations used: UR-Unreserved, OBC(NCL)-Other Backward Classes (Non Creamy Layer), ST - Scheduled Tribes, PwBD-HH - Persons with Benchmark Disability - Deaf and hard of hearing.

Name of the Post & Post Code	No. of Posts & Reservation status	Essential Qualification(s) and Experience	Desirable Qualification(s)	Job Specification
Senior Scientist & [C 01]	01 [UR]	PhD in Life Sciences with 2 years of post-doctoral experience in the area of Conservation Biology, Ecology and Evolution.	Outstanding academic background and proven research record in applying genomics and bioinformatics to the areas mentioned above. Future research should align with One Health initiatives, with an emphasis on climate change resilience and conservation.	The position requires an individual to initiate and establish an independent research program and guide Ph.D. students. Candidates must have the ability to generate and implement new ideas and bring them to fruition, as well as interact with other research groups and coordinate activities of junior scientific and technical staff.
Scientist & [C 02]	01 [UR]	Ph. D. in Life Sciences OR Ph. D. in Life Sciences (thesis submitted)	Excellent academic and research record in the frontiers of infectious diseases, with a special emphasis on Antimicrobial Resistance (AMR), utilizing modern molecular and cell biological approaches and animal models.	The position requires an individual to initiate and establish an independent research program and guide Ph.D. students. Candidates must have the ability to generate and implement new ideas and bring them to fruition, as well as interact with other research groups.
Scientist & [C 03]	01 OBC [PwBD-HH] (Backlog)	Ph. D. in Life Sciences OR Ph. D. in Life Sciences (thesis submitted)	Excellent academic and research record in the frontiers areas of Plant Biology using modern cell biology and genetics tools. Emphasis towards sustainable agriculture, food security and climate resilience with modern tools such as gene editing.	The position requires an individual to oversee all plant research facilities at the Institute and collaborate with the plant research groups at CSIR-CCMB. They are expected to contribute to developing new plant varieties by employing both traditional and CRISPR/Cas9 mediated gene editing technologies to enhance crops for food security and agriculture by improving traits.

<p>Scientist & [C 04]</p>	<p>01 [ST] (Backlog)</p>	<p>MVSc. OR MVSc. (Veterinary Pathology)</p>	<p>1. MVSc. With 3 years of experience in handling, maintaining and breeding of laboratory animals (Mice, Rats and Rabbits etc.) 2. Proven track record in managing a laboratory Animal Facility. Experience in generating and breeding transgenic and gene knockout mice.</p>	<p>The position requires an individual to manage the Animal House Facility at CSIR-CCMB. Responsibilities include genetic monitoring and establishing breeding and freezing strategies for transgenic and gene knockout mice. Supervise animal house staff and facilitate the use of the facility for the scientific community, providing technical support to researchers using the facility.</p>
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General information and conditions: -

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR employees at the place of posting. Council employees are also eligible for accommodation of the entitled type as per CSIR Resident Allotment Rules subject to the availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical Expenses, Leave Travel Concession, Children's Education Allowances, Personal Computer Advance, and House Building Advance are available as per CSIR/Govt. of India (GoI) Rules as applicable to the Council Employees.
- c. All new entrants will be governed by the "National Pension System" or the Extant Pension System based on defined contributions, as adopted by CSIR for its employees. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities joined before 01.01.2004 and having Pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e., CCS (Pension) Rules, 1972 & 2021, as per rules.
- d. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activity. These activities, which provide them scope to earn consultancy fee and honorarium as per CSIR guidelines. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- e. CSIR provides excellent opportunities for deserving candidates for career advancement under the Assessment Promotions Scheme for Scientists subject to qualifying as per rules.
- f. Deserving candidates may be considered for advance increments based on recommendations of the Selection Committee, subject to acceptance by the Competent Authority, in accordance with the provisions outlined in the CSIR Recruitment and Promotion Rules.

- g. In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964 and Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extent applicable to the employees of the Council.
- h. All the posts carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

2. Other Conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of online applications. They are advised to satisfy themselves before applying that they possess the essential qualification(s)/experience laid down for various post(s) as on the last date of receipt of applications. No enquiry asking for advice as to eligibility will be entertained.
- c. The prescribed essential qualification(s)/experience are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for shortlisting the candidates. Therefore, the candidate should mention in the application all qualifications and experiences in the relevant area, over and above the minimum prescribed, supported by documents. Completion of Ph.D. degree will be reckoned from the date of issue of Provisional Certificate/Notification of Result/Awarded Date, as the case may be. The candidates are required to send a hard copy of one-page Synopsis/ Abstract of Ph. D thesis, wherever applicable.
- d. The prescribed qualifications should have been obtained through recognized Universities/Institutions.
- e. Incomplete applications, applications received after the closing date, or applications not accompanied by the required certificates/documents [will be summarily rejected](#).
- f. The screening and selection of candidates will be conducted based on the documents and information provided in the application only. If, at any stage, it is discovered that a candidate does not meet the prescribed eligibility criteria or has submitted incorrect or false information, in the application form; his/her candidature will be cancelled, even after selection. CSIR/ CSIR-CCMB will not be responsible for any consequences arising from the submission of such false/inaccurate information. Therefore, the candidates must ensure that all information provided in the online application is correct and accurate.
- g. In respect of equivalent clause in Essential Qualification(s), if a candidate is claiming a particular qualification as equivalent qualification to that prescribed in the advertisement, then the candidate is required to produce order/letter in this regard, indicating the authority (with number and date) under which it has been so treated. Otherwise, the application is liable to be rejected. The decision of the Competent Authority, CSIR-CCMB with regard to equivalence of qualification(s) and recognition of Universities/Institutes shall be final and binding.
- h. The period of experience rendered by a candidate on a part time basis, daily wages, visiting / guest faculty will not be counted while calculating the valid experience for shortlisting candidates for the interview.
- i. If any document / certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.

- j. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for online applications i.e. **20.11.2025**
- k. The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that particular level/Grade.
- l. Persons with Benchmark Disabilities (PwBD/Divyangjan) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in the age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified as suitable for the relevant category of disability.
- m. In case a candidate is residing abroad, his/her candidature may be considered *in absentia* by the Selection Committee on a written request. However, the decision of the appointing authority in this regard shall be final and binding.
- n. Only outstation candidates, if called and found eligible for interview, will be paid to and fro single second-class rail fare from the actual place of undertaking the journey or from the normal place of their residence, whichever is nearer to the Secunderabad/Hyderabad Railway Station, on production of rail tickets/ticket numbers or any other proof of journey. For road journeys between stations not connected by rail, the actual bus fare or road mileage at the lowest rate, may be reimbursed on production of documentary proof (bus tickets), as per GoI instructions on this subject.
- o. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible to appear for the interview.
- p. The decision of the Director, CSIR-CCMB, Hyderabad/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination/interview will be final and binding on the candidates. No enquiry or correspondence will be entertained in this regard from any individual or agency on behalf of the candidate
- q. Canvassing in any form and/or bringing any influence, political or otherwise, will be treated as a disqualification for the post.
- r. The Competent Authority reserves the right to amend, delete or add terms & conditions to this advertisement without assigning any reason, if necessary.
- s. Notifications about the date of the interview, the recommendations of the Screening/Selection Committees, criteria used, and any further updates, notices, addendum or corrigendum related to this advertisement will be posted solely on the CSIR-CCMB official website. No individual notifications will be sent to candidates. Therefore, candidates are advised to check the CSIR-CCMB official website regularly.
- t. The selected candidates will be on probation for a specific period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of the probationary period, they will be considered for confirmation in accordance with the extant rules.
- u. Candidates should indicate as to whether any of their close/blood relatives [including the wife/husband, son/daughter, parents, brothers/sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in CSIR - CCMB or any other National Labs/ Institutes/ Units of the CSIR.

- v. SC/ST/OBC/EWS/PwBD candidates are required to produce the relevant latest certificate in the prescribed format of Government of India (GoI), duly signed by the specified authority at the time of document verification for the posts reserved for the respective category.
- w. Candidates must fill the requisite educational qualification, caste/category, and experience details (if any) in the online application form; otherwise, their candidature will be rejected.
- x. Applicants currently working in CSIR/Government Organizations/Autonomous Bodies/Statutory Bodies/Universities/PSUs etc., as regular employee must inform their department or office and upload a “No Objection Certificate” (NOC) from their employer at the time of submitting the online application (as per attached format) (Annexure-I), failing which their candidature will NOT be considered.
- y. All candidates who are shortlisted for interview will be required to produce relevant Certificates such as Mark Sheets, Educational Qualification Certificates, Research Publications, Caste/Category Certificate, and Experience Certificates etc. as proof of possessing the minimum educational qualification on or before the stipulated date, when called by the competent authority at the time of interview/document verification, failing which the candidature of such candidates will be cancelled by this institute.
- z. Candidates who wish to be considered against reserved vacancies or seek age relaxation must submit the requisite certificate from the competent authority in the prescribed format when such certificates are sought by this institute at the time of interview/ document verification. Otherwise, their claim for reservation or age relaxation will not be entertained, and their candidature/application will be considered under Unreserved (UR) category.
- aa. Candidates should note that in respect of the above, their candidature will remain provisional until the veracity of the concerned documents is verified by the Appointing Authority.
- bb. The recruitment for the above posts is governed by the “CSRAP Rules, 2001” as amended from time to time. Hence all other terms and conditions not stipulated here in will be applicable as per the said Recruitment Rules.
- cc. NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.

3. Age & other Relaxations:

- a. The date for determining the upper age limit, qualifications and/or experience for each post shall be the closing date prescribed for receipt of online applications i.e. **20.11.2025**.
- b. The upper age limit is relaxable up to 05 years for the regular employees working in CSIR Laboratories/Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India/CSIR from time to time. This relaxation will be admissible to such departmental candidates who have rendered at least 03 years of continuous service and are working in posts in the same line or allied cadre, where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. The decision in this regard will rest with the Appointing Authority. (Annexure-II)
- c. A candidate claiming to belong to the category of CSIR Laboratories/Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings and seeking age relaxation under this para would be required to produce a Certificate issued after the date of advertisement from his/her Employer on the Office letterhead, stating that he/she is regularly appointed employee and not engaged on casual/ad-hoc/daily wages/hourly paid/contract basis.

- d. The upper age limit is relaxable up to 05 years for SC/ST candidates and 03 years for OBC (Non-Creamy Layer) candidates as per Government orders in force, only in those cases where the posts are reserved for respective categories, on production of the relevant latest certificate in the prescribed GoI format, duly signed by the specified authority.
- e. SC/ST/OBC(NCL)/PwBD certificates should be in the prescribed formats for appointment to posts under the Government of India (GoI). The OBC (Non-Creamy Layer) certificate must also meet the Non-Creamy Layer criteria for appointment to posts under the GoI as laid down by the GoI and not for appointment in any of the States of Union bearing references to those States Govt. orders (as per attached Annexure-III, Annexure-IV, Annexure-V, Annexure-VI (A, B, C).
- f. Candidate belonging to OBC (NCL) category must submit a copy of the Latest valid OBC (NCL) Certificate as on the last date for submission of online application. (as per attached Annexure-IV)
- g. Eligibility for OBC candidates will be based on castes listed in the Central List of the Government of India. The candidate's sub-caste must match the entries in this list; otherwise, their candidature will not be considered under any reserved category and will be treated as Unreserved (UR), if otherwise eligible. OBC candidates in the "Creamy Layer" are not entitled to concessions available to the OBC category and must indicate their category as Unreserved.
- h. The OBC (Non-Creamy layer) candidates are additionally required to furnish a 'Form of Declaration' supporting their claim that they do not belong to the OBC (Creamy Layer) category based on income for the immediately preceding three financial years (as per attached Annexure-V)
- i. Age relaxation to Persons with Benchmark Disabilities (PwBD/Divyangjan) category:
Age relaxation of 10 (Ten) years [This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 15 years' age relaxation including 5 years meant for their respective categories. Similarly, OBC candidates would get maximum up to 13 years including 3 years' age relaxation meant for OBC category] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions:
 - i. Category A - blindness and low vision;
"low vision" means a condition where a person has any of the following conditions, namely: -
 - i. Visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or up to 10/200(Snellen) in the better eye with best possible corrections; or
 - ii. Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree
 - ii. Category B - deaf and hard of hearing;
 - iii. Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
 - iv. Category D - autism, intellectual disability, specific learning disability and mental illness;
 - v. Category E - multiple disabilities from amongst persons under clauses (A) to (D) including deaf/blindness.

The persons claiming age relaxation under this sub-para would be required to produce a valid certificate in prescribed pro-forma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual.

- j. Age relaxation to Widows, Divorced Women and Women judicially separated from husband and who are not remarried will be granted as per GOI and CSIR orders. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

- i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement /decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
- k. Relaxation in age, over and above the stipulated limit, educational qualification(s), and/or experience may be considered in case of exceptionally meritorious candidates or if a sufficient number of candidates possessing the requisite qualification and/or experience is not available to fill up the post(s), with the prior approval of the DG, CSIR as per extant CSIR guidelines.
- l. Any other age relaxation shall be applicable as per extant GoI/CSIR Recruitment Rules.
- m. It may be noted that the appointments to these posts shall be provisional and subject to the verification of caste certificates & educational certificates through proper channels. If the verification reveals that the claim of the candidate is false OR it reveals that the claim of the candidate belong to Non-creamy layer is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Bharatiya Nyaya Sanhita (BNS) for production of false certificate.

4. Mode of Selection:

- a. Mere fulfilment of prescribed essential educational qualification does not entitle a candidate to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates to be called for Interview by any one or more of the following methods:
- On the basis of higher educational qualifications.
 - On the basis of Desirable Qualifications and/or Desirable Experience in the relevant field or higher than the minimum prescribed in the advertisement.
 - On the basis of patent filed, publications in SCI/Peer Reviewed journals, etc.
 - On the basis of quality, number and authorship (i.e. whether first author or co-author, corresponding author etc.) of Scientific Journal Publications.
 - On the basis of research specialization/ Ph.D discipline determined from the topic of research publication/ Ph.D Thesis.
 - On the basis of written test/seminar.
 - By counting experience after the acquisition of essential qualifications.
 - By invoking experience even in cases where there is no experience mentioned either as Essential Qualification (EQ) or as Desirable Qualification (DQ).
 - Any other methodology as deemed fit by the Screening Committee.
- (The candidates should therefore mention all qualifications and experience possessed by them in the relevant area over and above the minimum prescribed qualifications, supported with documents).*
- b. Due weightage will be given to the candidates having experience in product development/ technology innovation/ translational research/ applied technology etc. during the recruitment process. Accordingly, candidates claiming such achievements, if any, must mention them in the online application along with supporting documents.

5. How to apply:

- a. Eligible candidates are required to apply ONLINE ONLY by visiting CSIR-CCMB website followed by sending hard copy of online application duly signed along with copies of mark sheets, certificates, reprint of applications and other testimonials etc.
No other mode of application will be entertained.
- b. The Online application will be available on CSIR-CCMB website <https://www.ccmb.res.in> [opens on 29.10.2025 from 11:00 AM and closes on 20.11.2025 at 11:59 PM]
- c. The last date for receipt of hard copy of application is 28.11.2025. This date will be the same for the candidates belonging to far-flung areas.
- d. Candidates are advised to go through the instructions (available on CSIR-CCMB recruitment portal) for filling up of online applications carefully.
- e. **Interested candidates are advised to apply in time to avoid last minute rush.**
- f. For submission of online applications, the candidates are required to pay a non-refundable fee of Rs. 500/- (Rupee FIVE Hundred only) through **State Bank Collect** [Click here](#) only. The transaction number/UTR number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt (SB Collect receipt) and preserve it for future communication.

The candidates belonging to SC/ST/PwBD/Women/Ex-Servicemen are exempted from payment of application fee.

- g. Applications without the prescribed fee will not be considered and summarily rejected. No representation against such rejection would be entertained.
- h. In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute and mention the percentage so arrived at the appropriate place in the online application form, while filling the same.
- i. After completely filling the online application form candidate can submit and take printout of the online generated filled application and note down Application Number for future communication. The candidate must sign the computer generated application while sending the hardcopy of application.
- j. The computer generated application duly signed by the candidate and accompanied by **SELF-ATTESTED** copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, re-prints of publications and caste certificate, if applicable along with one recent passport size self-signed photograph affixed should be sent in an envelope super scribed "APPLICATION FOR THE POST OF _____ (Post Code _____)" so as to reach the [Section Officer \(Recruitment\), CSIR-Centre for Cellular and Molecular Biology, Uppal Road, Habsiguda, Hyderabad - 500007, Telangana](#) on or before **28.11.2025**.
- k. Application once made will neither be allowed to withdraw and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- l. Candidates should specifically note that the applications received after the closing date for any reason whatsoever will not be entertained by CSIR-CCMB, Hyderabad.

- m. Incomplete applications (i.e. without photograph, signature, non-payment of application fee (wherever applicable) etc. will not be entertained and are liable to be summarily rejected.
- n. The candidates are required to verify all the fields in the online application form to ensure that the application is complete and correct in all respects before submitting the same. It must be ensured that the photograph and signature are appended in the respective fields of online application.
- o. Any further information regarding this advertisement like date, time and venue of Interview, any Addendum/Corrigendum or any variation in number of posts/cancellation of post(s) etc. will be made available only on CSIR-CCMB website <https://www.ccmb.res.in>
- p. For any updates, candidates are advised to visit CSIR-CCMB website regularly

6. Following documents must be attached along with HARDCOPY of application form to be sent by post:

(ALL THE DOCUMENTS MUST BE SELF - ATTESTED)

- a. Signed copy of printout of online application form.
- b. The printed copy of SBI Collect e-receipt/ Transaction reference for the application fee of Rs.500/- (wherever applicable).
- c. Clearly visible recent passport size colour photograph.
- d. Clearly visible Signature of the candidate.
- e. Copy of SSC/10th Standard certificate & Mark sheet (reflecting Date of Birth).
- f. Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/ mismatch in name/ variation in name of candidate/ parents (if applicable).
- g. Copy of Intermediate/10+2 /Diploma Certificate & Mark sheet.
- h. Copy of Graduation certificate & Mark sheet
- i. Copy of Post-Graduation certificate & Mark sheet, Ph.D. certificate etc.
- j. Copy of Certificate(s) related to higher qualification, if any.
- k. Copies/reprints of Publications/ Research Papers/ Patents etc. if any
- l. Copy of Latest Valid Caste/Category certificate etc. in the prescribed Government of India format signed by the specific authority, wherever applicable. (Annexure-III, Annexure-IV)
- m. Copy of relevant experience certificate (s), wherever applicable.
- n. Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates, supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years, if applicable. (Annexure-V)
- o. Copy of the judgement/decreed from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirming that such candidate has not remarried.

- p. Original Copy of 'No Objection Certificate' (NOC) from the employer for candidates currently working as regular employee in CSIR/Government Organizations/Autonomous Bodies/Statutory Bodies/Universities/PSUs etc., (wherever applicable). (Annexure-I)
- q. Original copy of Certificate to be produced by regular employee in CSIR/Government Organisations/Autonomous Bodies/Statutory Bodies/Universities/Public Sector Undertakings etc. for claiming Age Concession (Annexure-II)
- r. Copy of Certificate related to PwBD (wherever applicable) in the prescribed format. (Annexure-VI(A), Annexure-VI(B), Annexure-VI(C))
- s. Copy of Birth Certificate issued by the Registrar of Births and Deaths or the Municipal Corporation or any other prescribed authority, whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India (only if not mentioned in Secondary or Senior Secondary School Certificate)
- t. Copy of Certificate related to Ex-Serviceman for age relaxation/fee exemption, if applicable.
- u. Copy of Any other relevant certificate/document, if applicable.

Sd/-
Sr. Controller of Administration

Formats for Certificates:

1. Format of 'NO OBJECTION CERTIFICATE' from the employer of candidate currently working as regular employee in CSIR/Government Organisations/Autonomous Bodies /Statutory Bodies/ Universities/Public Sector Undertakings etc. (Annexure-I)
2. The Form of Certificate to be produced by regular employee in CSIR/Government Organisations /Autonomous Bodies/Statutory Bodies/ Universities/Public Sector Undertakings etc. for claiming Age Concession (Annexure-II)
3. The Form of Certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India. (Annexure-III)
4. The Form of Certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India. (Annexure-IV)
5. Form of declaration to be submitted by the OTHER BACKWARD CLASSES (OBC) candidate (in addition to the community certificate). (Annexure-V)
6. Format of Disability Certificate(s) [Annexure-VI (A), (B), (C)] to be produced by PwBD applying for appointment to posts under the Government of India.

**FORMAT OF 'NO OBJECTION CERTIFICATE FROM THE EMPLOYER OF CANDIDATE
CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS
/AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR
UNDERTAKINGS etc.**

(Letter Head of the Institution/Issuing Authority)

No.....

Date: [DD/MM/YYYY]

No Objection Certificate for Applying to Advertisement No. [Advertisement Number]

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

Place:

For [Name of Department/Organization],

[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]
[Contact Information]
[Department/Organization Address]

THE FORM OF CERTIFICATE TO BE PRODUCED BY REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS/AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR UNDERTAKINGS etc. FOR CLAIMING AGE CONCESSION

(Letter Head of the Institution/Issuing Authority)

No.....

Date: .../.../.....

CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST ADVERTISEMENT NUMBER

This is to certify that Dr./Mr./Ms. S/o./D/o/W/o Shri..... is a regularly appointed employee of... (Name of the Institute) and duties performed by him/her during the period(s) are as under:

- (i)
(ii)
(iii)Certified that:

* (a) Dr./Mr./Ms. holds substantively a permanent post of in the (Name of the Institute) with effect from to

OR

* (b) Dr./Mr./Ms.....has been continuously in temporary service on a regular basis in the of at (Name of the Institute) with effect from to
* strike out which is not applicable

Place:

For [Name of the Institute],
[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]
[Contact Information]
[Department/Organization Address]

THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Shrimati/Kumari*son/daughter
of..... of village/town* in District/Division*
..... of the State/Union Territory*belongs to
the..... Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe*

Under:-

- * The Constitution (Scheduled Castes) Order, 1950
- * The Constitution (Scheduled Tribes) Order, 1950
- * The Constitution (Scheduled Castes) Union Territories Orders, 1951
- * The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes lists (Modification) Order,1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971, the Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act,1976, The State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]:

- The Constitution (Jammu and Kashmir) Scheduled Castes Order,1956 ;
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order; 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962 ;
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962 ;
- The Constitution (Pondicherry) Scheduled Castes Order 1964;
- The Constitution (Uttar Pradesh) Scheduled Tribes Order,1967;
- The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 ;
- The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 ;
- The Constitution (Nagaland) Scheduled Tribes Order, 1970 ;
- The Constitution (Sikkim) Scheduled Castes Order, 1978 ;
- The Constitution (Sikkim) Scheduled Tribes Order, 1978 ;
- The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989 ;
- The Constitution (Scheduled Castes) Orders (Amendment)Act, 1990;
- The Constitution (ST) Orders (Amendment) Ordinance, 1990 ;
- The Constitution (ST) Orders (Second Amendment) Act,1991 ;
- The Constitution (ST) Orders (Amendment) Ordinance, 1991;
- The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 2002\
- The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;
- The Constitution (Scheduled Caste and Scheduled Tribes) Order (Amendment) Act, 2002
- The Constitution (Scheduled Caste) Orders(Second Amendment) Act, 2002
- The Constitution (Scheduled Caste) Orders (Amendment) Act, 2007

¶ 2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons , who have migrated from one State / Union Territory Administration.

Contd..

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri /Shrimati/ Kumari* Father /Mother* of Shri / Shrimati/ Kumari* of village /town* / Terriotry in District/ Division*of the State/Union Territory*who belong to the Caste / Tribe* which is recognized as a Scheduled Caste/ Scheduled Tribe* in the State/Union Territory* issued by the... .. dated.....

% 3. Shri /Shrimati/ Kumari*and/or* his/her* family ordinarily reside(s).....in village/town* of..... District/Division* of the State/Union Territory*.

Signature
Designation
[With seal of Office] State/Union Territory*

Place:

Date:

* Please delete the words which are not applicable.

• Please quote specific Presidential Order.

% Delete the paragraph which is not applicable

NOTE: The term “Ordinarily reside (s)” used here have the same meaning as in Section 20 of the Representation will of the Peoples Act, 1950.

** List of authorities empowered to issue Caste /Tribe Certificate:

- District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.
- Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officers of the area where the candidate and / or his family normally resides.
- Administrator/Secretary to Administration/Development Officer (Lakshadweep)

Note :

ST candidates belonging to Tamil Nadu State should submit case certificate ONLY FROM THE REVEVE DIVISIONAL OFFICER.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari.....
son/daughter of..... village/town
..... in District/Division belongs to the
..... community which is recognised as a backward class
under the Government of India, Ministry of Social Justice and Empowerment's Resolution
No..... dated
..... * and/or his family ordinarily reside(s) in the
..... District/Division of the.....State/Union Territory. This is
also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of
the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-
Estt.(SCT) dated 8.9.1993 and O.M. No.36033/1/2013- Estt.(Res) dated 27th May, 2013**

Signature
Designation\$

Dated:
Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the case of the candidate is mentioned as OBC.

** As amended from time to time.

\$ List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note: - The Term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**FORM OF DECLARAION TO BE SUBMITTED BY THE 'OTHER BACKWARD CLASS'
CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I Son/daughter of Shri resident of village/town/city district State hereby declare that I belong to the.....Community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36102/3/2024-Estt.(SCT) dated 8-9-1983. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8- 9-1983, O.M. No.36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.(Res.) dated 14th October, 2008 and as amended from time to time.

I also declare that the condition of status/annual income for creamy layer of my Parents/guardian is within prescribed limits as on last date of application.

Signature.....

Full Name.....

Address

Place :

Date :

Form-V
CERTIFICATE OF DISABILITY

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness) [See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport
Size Attested
Photograph
(Showing face
only the person
with disability)

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt/Kum son/ wife/ daughter of Shri..... Date of Birth (DD/ MM/ YY) Age years, male/female..... Registration No.....permanent resident of House No Ward/Village/Street..... Post Office District State whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is

(A) He/ She has% (in figure)..... percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her..... (part of body) as per guidelines (..... number and date of issue of the guidelines to be specified).

The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
notified Medical Authority)

Signature/Thumb
impression of the person
in whose favour certificate
of disability certificate is
issued

Form-VI
CERTIFICATE OF DISABILITY
(In cases of multiple disabilities) [See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport
Size Attested
Photograph
(Showing face
only the person
with disability)

Certificate No.....

Date:.....

This is to certify that we have carefully examined Shri/Smt./Kumari son/wife/daughter of Shri Date of Birth (DD/MM/YY)..... Age.....Years, male/female. Registration No..... permanent resident of House No.....Ward/Village/Street..... Post Office..... District State, whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guideline (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor Disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Dwarfism			
5	Cerebral Palsy			
6	Acid attack Victim			
7	Low Vision	#		
8	Blindness	#		
9	Deaf			
10	Hard of Hearing			
11	Speech and Language disability			
12	Intellectual Disability			
13	Specific learning Disability			

14	Autism Spectrum Disorder			
15	Mental illness			
16	Chronic Neurological Conditions			
17	Multiple Sclerosis			
18	Parkinson's disease			
19	Haemophilia			
20	Thalassemia			
21	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (..... number and date of issue of the guidelines to be specified), is as follows:

In figures percent

In Words percentage

1. This condition is progressive/non-progressive/likely to improve/not likely to improve.
2. Reassessment of disability is :
 - (i) not necessary Or
 - (ii) is recommended/ after..... years.....months, and therefore this certificate shall be valid till DD)/(MM)/(YY)
 - @ - eg. Left/Right/both arms/legs
 - # - eg. Single eye /both/eyes
 - € - eg. Left/Right/both ears
3. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

4. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/Thumb impression of the person in whose favour certificate of disability is

Form-VII
CERTIFICATE OF DISABILITY

(In cases other than those mentioned in Forms V and VI) [See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent passport
size attested
photograph
(Showing face
only) of
the person with

Certificate No.....

Date:.....

This is to certify that I have carefully examined Shri/Smt./Kum
son/wife/daughter of Shri Date of Birth..... (DD)/(MM)/(YY) Age
..... years, male/female..... Registration No. permanent resident of House
No..... Ward/Village/Street Post Office District.....State
whose photograph is affixed above, and am satisfied that he/she is a case of disability. His/her extent of
percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is
shown against the relevant disability in the table below: -

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor Disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Cerebral Palsy			
5	Acid attack Victim			
6	Low Vision	#		
7	Deaf	€		
8	Hard of Hearing	€		
9	Speech and Language disability			
10	Intellectual Disability			
11	Specific learning Disability			
12	Autism Spectrum Disorder			
13	Mental illness			
14	Chronic Neurological Conditions			

15	Multiple Sclerosis			
16	Parkinson's disease			
17	Haemophilia			
18	Thalassemia			
19	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

1. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

2. Reassessment of disability is :

(i) not necessary Or

(ii) is recommended/ after..... years.....months, and therefore this certificate shall be valid till DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs # -

eg. Single eye/both eyes

€ - eg. Left/Right/both ears

3. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned (Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a Government servant (with seal)

Signature/Thumb impression of the person in whose favour certificate of disability is

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.